

MITCHELL PTO TREASURER'S REPORT, FISCAL YEAR 8/1/22-7/30/23

YTD GENERATED 11/15/22

INCOME

	Budgeted	Actual YTD	(UNDER)/ OVER
Donations			
Amazon Smile	\$ -	\$ 48.11	\$ -
Direct Donations	\$ -		
Kroger		\$ -	
Busch's		\$ -	
Donation-Book Fair		\$ 97.52	
Donation-Winter Giving		\$ 1,300.00	
Anonymous Donor-Recess Equipment	\$ 5,357.14		
SUBTOTAL	\$	1,445.63	\$ -
No Cost Income			
Spirit Wear	\$ 600.00	\$ (76.99)	(\$676.99)
Box Tops	\$ 600.00	\$ -	(\$600.00)
PTO Thrift Raffle	\$ 250.00	\$ -	(\$250.00)
PTO Thrift SYS	\$ 750.00	\$ -	(\$750.00)
PTO Thrift advertising	\$ 1,000.00	\$ 4,117.13	\$3,117.13
Restaurant Nights	\$ 400.00	\$ -	(\$400.00)
Whole Kids Foundation (Garden Grant)	\$ 3,000.00	\$ -	(\$3,000.00)
Book Fair	\$ 1,500.00	\$ 1,500.01	\$0.01
SUBTOTAL	\$ 8,100.00	\$ 5,540.15	(\$2,559.85)

FUNDRAISERS/EVENTS: GOALS VS. EXPENSE

	INCOME GOAL	BDGT EXPENSE	ACTUAL EXPENSE	ACTUAL INCOME	(UNDER)/ OVER
Movie Nights	\$ 1,000.00	\$ 400.00	\$ -	\$ -	(\$600.00)
Fun Run	\$ 6,000.00	\$ 500.00	\$ (210.25)	\$ 8,566.00	\$2,855.75
Fall Fest	\$ 1,100.00	\$ 600.00	\$ (543.61)	\$ 1,093.00	\$49.39
Ice Cream Social Food Games	\$ 2,750.00	\$ 1,808.79	\$ -	\$ -	(\$941.21)
Ice Cream Social Auction	\$ 250.00	\$ 250.00	\$ -	\$ -	\$0.00
Welcome Back Popsicles	\$ -	\$ 150.00	\$ (111.42)	\$ -	\$38.58
5th Grade Graduation	\$ -	\$ 100.00	\$ -	\$ -	\$100.00
Talent Show	\$ -	\$ 300.00	\$ -	\$ -	\$300.00
Talent Show Food Sales	\$ 400.00	\$ 225.00	\$ -	\$ -	(\$175.00)
International Night	\$ -	\$ 1,500.00	\$ -	\$ -	\$1,500.00
Science Olympiad	\$ -	\$ 800.00	\$ -	\$ -	\$800.00
Spelling Bee	\$ -	\$ 200.00	\$ -	\$ -	\$200.00
PLTW Robotic Competition	\$ -	\$ 250.00	\$ -	\$ -	\$250.00
Other Fundraisers	\$ -	\$ -	\$ (3,948.45)	\$ 12,316.99	\$8,368.54
SUBTOTAL	\$ 11,500.00	\$ 7,083.79	\$ (4,813.73)	\$ 21,975.99	\$10,475.99

EXPENSES

	Budgeted	Actual YTD	(UNDER)/ OVER
Operational Expenses			
Bank Fees	\$ 50.00	\$ 30.00	\$ (20.00)
Insurance	\$ 300.00	\$ -	\$ (300.00)
Meetings (supplies, food)	\$ 450.00	\$ -	\$ (450.00)
Office Supplies & Operating Exp.	\$ 500.00	\$ 148.09	\$ (351.91)
Martha's Closet	\$ 225.00	\$ -	\$ (225.00)
PTOC Dues	\$ 50.00	\$ -	\$ (50.00)
Movie Licensing	\$ 20.00	\$ -	\$ (20.00)
Website Registration	\$ 120.00	\$ 127.85	\$ 7.85
Tax Filling - State of MI	\$ -	\$ -	\$ -
MISC	\$ 350.00	\$ -	\$ (350.00)
SUBTOTAL	\$ 2,065.00	\$ 305.94	\$ (1,759.06)

Field Trips

	Budgeted	Actual YTD	(UNDER)/ OVER
Young 5s & Kindergarten	\$ 1,000.00	\$ 150.00	\$ (850.00)
1st grade	\$ 1,000.00	\$ -	\$ (1,000.00)
2nd grade	\$ 1,000.00	\$ -	\$ (1,000.00)
3rd grade	\$ 1,000.00	\$ 598.50	\$ (401.50)
4th grade	\$ 1,000.00	\$ -	\$ (1,000.00)
5th grade	\$ 1,000.00	\$ -	\$ (1,000.00)
5th grade Camp	\$ 1,200.00	\$ -	\$ (1,200.00)
SUBTOTAL	\$ 7,200.00	\$ 748.50	\$ (6,451.50)

Teacher Grants

	Budgeted	Actual YTD	(UNDER)/ OVER
Pre-School & Young 5s	\$ 450.00	\$ -	\$ (450.00)
Kindergarten	\$ 450.00	\$ 150.00	\$ (300.00)
1st grade	\$ 600.00	\$ -	\$ (600.00)
2nd grade	\$ 600.00	\$ -	\$ (600.00)
3rd grade	\$ 450.00	\$ -	\$ (450.00)
4th grade	\$ 600.00	\$ 150.00	\$ (450.00)
5th grade	\$ 450.00	\$ 150.00	\$ (300.00)
5th grade Planners	\$ 300.00	\$ -	\$ (300.00)
Specials (Art, PE, Music, Spanish, Arabic)	\$ 750.00	\$ 156.80	\$ (593.20)
Other - Teacher/Staff	\$ 2,850.00	\$ -	\$ (2,850.00)
SUBTOTAL	\$ 7,500.00	\$ 606.80	\$ (6,893.20)

Teacher Appreciation

	Budgeted	Actual YTD	(UNDER)/ OVER
Curriculum Night	\$ 50.00	\$ -	\$ (50.00)
Holiday	\$ 250.00	\$ -	\$ (250.00)
Spring	\$ 1,300.00	\$ -	\$ (1,300.00)
SUBTOTAL	\$ 1,600.00	\$ -	\$ (1,600.00)

Other Expenses

	Budgeted	Actual YTD	(UNDER)/ OVER
Recess Equipment (Anon Donor)	\$ 5,357.14	\$ 4,175.12	\$ (1,182.02)
Garden Grant	\$ 3,000.00	\$ -	\$ (3,000.00)
SUBTOTAL	\$ 8,357.14	\$ 4,175.12	\$ (4,182.02)

	BUDGETED	ACTUAL YTD	(UNDER)/ OVER
TOTAL INCOME	\$ 19,600.00	\$ 28,961.77	\$ 9,361.77
TOTAL EXPENSES	\$ 28,448.79	\$ 10,650.09	\$ (17,798.70)
INCOME LESS EXPENSES	\$ (8,848.79)	\$ 18,311.68	\$ 27,160.47

Bank Balance as of 8/1/22	\$ 45,009.88
Total YTD Expenditures	\$ (10,650.09)
LY Expenditures Paid This FY	\$ (7,789.97)
Total YTD Income	\$ 28,961.77
LY Income Received This FY	\$ 7,707.55
Pending Transactions*	\$ 7,675.99
Petty Cash On Hand	\$ (100.00)
Bank Balance as of 11/15/22	\$ 70,815.13

We are about where we would expect at this time of year.

- \$1300 donation received for Winter Giving from an anonymous donor
- Realized a significant amount of transactions carried over from last fiscal year
- Still reconciling 'other' fundraisers
- Would like to propose accounting software purchase (<https://moneyminder.com>) for \$238/year (\$179 plus \$59/year for bank/Square/PayPal integration) to aid in documentation and transparency
- Costs could be offset by the removal of Huntington Business Portal which is \$10 per month

*Report accounts for spirit wear payment plus book fair payment-which haven't cleared yet

November 2022 Treasurer Report and Ledger



MAIN PTO ACCOUNT	
AS OF 11/15/2022	
Beginning balance	\$ 59,446.62
Deposits & Additions	\$ 16,610.97
Checks posted & ATM	(\$5,242.46)
Ending Balance	\$ 70,815.13

DETAIL			
Beginning balance			\$59,446.62
DESCRIPTION	CATEGORY		AMOUNT
11/4/2022 Deposit	Other Fundraisers		\$12,316.99
11/4/2022 Deposit	Fun Run		\$450.00
11/14/22 Cash Deposit	Spirit Wear		\$1,139.00
11/14/22 Ck12135: Premium Distributi	Other Fundraisers		\$1,256.35
11/10/22 Square Deposit	Spirit Wear		\$21.06
11/13/22 Square Deposit	Spirit Wear		\$127.57
11/14/22 Ck2182: Howard	Winter Giving		\$1,300.00

DATE	DESCRIPTION	CATEGORY	AMOUNT
11/1/2022	Ride or Die Dough, LLC	Fall Fest Pizza	(\$330.00)
11/2/2022	Ck2153: Jackie Bolanos	2022 Teacher Grant	(\$150.00)
11/2/2022	Ck 2225: Meghan Nollen	Teacher Appreciation	(\$2,103.63)
11/2/2022	ck 2226: Meghan Nollen	Office Supplies	(\$440.33)
11/4/2022	ck 2227: Meghan Nollen	Stipends	(\$694.29)
11/4/2022	ck2229: Meghan Nollen	5th Grade Grad/ICS	(\$1,013.24)
11/4/2022	ck2230: Meghan Nollen	Welcome Back 2021	(\$110.97)
11/2/2022	Hands On Museum	Kindergarten Field Trip Deposit	(\$150.00)
11/14/2022	ck 2152: Cynthia Olcott	Fall Fest Face Paint	(\$100.00)
11/14/2022	ck 2234: Michelle Tang	2022 Teacher Grant	(\$150.00)
Ending Balance			\$ 70,815.13

OUTSTANDING TRANSACTIONS:			
ck2233	Ascott	Spirit Wear Payment	(\$4,349.00)
CK2154	Scholastic	Book Fair	(\$3,326.99)
Total			(\$7,675.99)

CAMP ACCOUNT (separate account)			
Beginning balance			\$13,529.54
Deposit	11/4/2022	Checks & Cash	\$2,430.00
	11/14/2022	Check	\$1,045.00
CK1029	11/11/2022	Deposit Paymen	(\$4,353.00)
Preliminary Balance			\$12,651.54

OUTSTANDING TRANSACTIONS:	
	Total \$0.00
Remaining Balance	\$12,651.54

ANNUAL CAMP COSTS		
2022/23 PROJECTED Total	(projected rate based on contract)	\$ 10,883.00
	Scholarships	(\$ 1,675.00)
	Deposit Paid	(\$ 4,353.00)
	Net Invoice	\$ 4,855.00
Outstanding Invoice Balance		\$ 4,855.00
TO BE PAID FINAL PAYMENT		\$ 4,855.00
Projected PTO Support of Chaperones *		\$1,200.00
Adjusted Camp Account Balance		\$13,851.54
Projected Fundraising \$\$ for 2022/23?	OVER	\$8,996.54

* Chaperone support is paid out of PTO account \$ 1,200 (budgeted)

CAMP STORER FALL 2023/24 PROJECTION		
Estimated Cost		10,883.00
ENDING BALANCE BANK ACCT		\$8,996.54
PTO 2023/24 contribution (budget)		1,200.00
ICS Silent Auction		2,250.00
COVERED		(1,563.54)
<i>(Fundraisings &/or Parent donations)</i>		