



**Meeting Minutes**  
**September 20, 2022 – 6:00 pm**

**Our Mission:** To foster close relationships between the home and the school and provide volunteer and financial support for parents and teachers to work cooperatively in the development and education of children at Mitchell Elementary School. We welcome and embrace Mitchell families and promote inclusive membership regardless of race, sex, class, sexual orientation, age, socioeconomic status, religion, or ability. Mitchell PTO strives to promote participation in broader educational programs in our community.

**Welcome and Introductions**

- Attending: Eddie Latour (principal), Meghan Nollen (pres), Kiel Phegley (ptoc), Missy Plegue (treasurer), John Franks (v.pres), Dr. Bell (v. principal), Pete Finnie (fundraiser), Caitlyn Sorensen (secretary); members at large: [Mitchell PTO attendance 2022-2023](#)
- PTO Pres. Meghan Nollen welcomed the group.
- Introductions, get to know each other, events, calendar, how PTO is run

**Liz Margolis - update on Safe Routes to School**

- Roll out started pre-pandemic but will kick out in spring
- In data gathering process
- Liz will reach out to find out when the packard project will be done
- Questions about Fernwood (stop)? And who is responsible for the project

**Principal's Report - Mr. Latour**

- Mr. Latour thanked the group for coming to the meeting.
- This will be the most important principal report you will ever hear! Excited to be here, huge success of the book fair; truly grateful for the bookfair - lot of effort;
  - Early release training well and we reflected on school year and reinforce structure and responsive classroom;
  - begun NWEA assessment (K-5) to understand how kids are now and growth throughout the school year (chunking in grades to help with developmental ages):
  - hitting home on learner profile and integrating into our language and share with parents so parents can connect it and share with families; themes this year "Be you" - bring authentic self to school and create space
- Parent volunteers - if you plan to participate at all at any events throughout the year volunteers will have to fill out the form (fill out annually)

**Introductions** - Each attendee introduced themselves to the group.

**Board Representative Reports:**

**President:** Meghan Nollen - PTO domain expired and has been restored (\$80 restoration) and we pay \$22 a month for the website maintenance.

**Vice President:** John Franks

**Treasurer:** Missy Plegue - not much; account 48,756.10; 11K

**Secretary:** Caitlyn Sorensen-Kowalski - attendance

- Missy - motion to approve minutes 5/17/2022
- Kiel seconded the motion
- Non opposed - unanimously approved

**Fundraiser:** Peter Finnie

**PTOC Representative:** Kiel Phegley - 9/19 meeting; getting up to date on new members

- 1 main goal was improving equity and it is a continuation of that goal
- Calendar to PTO - school has a calendar to share across the district the "dine nights" and flyers to make people aware of events/fundraisers.
- Wishlists are being shared - donors choose lists match
- <https://www.a2schools.org/Page/17139#calendar30188/20220919/month>
- Next meeting is school board candidates
- Survey of people throughout the district of needs that need to met - that is coming
- Getting subcommittees rolling out

## Equity

1. Tabled for October

## Bookfair

- Most successful book fair ever
- 11,156.38 - total sales (double previous)
- 266.76 all for books donation (pick of stack of books) - every teacher who put together a wishlist they were able to get 3 books from the list - building literacy/title 1 coach got at least 3 books off of wishlist
- Committee poured lots of hours into the book fair because it is an undertaking!
- Take out the amount \$1500 - take for cash for fundraising \$2120 carried forward - banked for staff to spend of the end of the year
- No expiration date on funds;
- Kiel motion; Missy seconded
- 15 yeses - 1 opposed; 1 abstained

## Fun run!

- Flyers are ready to send out
- Final prize - slime the principal
- Alternative prize that makes it school based rather than class based; indoor movie
- Options entertained: collective as a school; top 2 still slime principals and set classroom goals to slime teacher; universal goal and celebrate together; names are drawn from bowl from class for class
- 2 Assembly/outside - slime the principals - if we reach this goal the principals will get slimed! - decide WHO later; favor - all

**Equity book fair** - tabled to October - first order to business

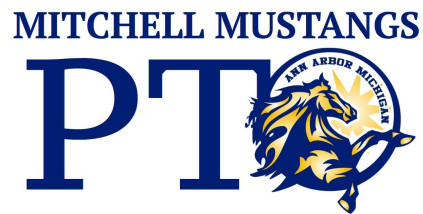
**Garden** - location - not yet

## October:

- Next meeting 10/18 at 6pm hybrid
- Equity

- bookfair
- Garden (if there is garden committee meeting)

**End** - motion to adjourn - Jackie; Caitlyn - second;



**Mitchell PTO Slate 2022-2023**

**Executive Board**

President: Meghan Nollen

Vice President: John Franks

Treasurer: Missy Plegue

Secretary: Caitlyn Sorensen-Kowalski

Fundraiser: Peter Finnie

PTOC Representative: Kiel Phegley

**Chairperson Positions**

Vicki Engling - Blog Coordinator, Social Media Coordinator

Heather Finnie - Martha's Closet Coordinator

Missy Plegue - 1st Grade Rep

Jami Socha-Phegley - 2nd Grade Level Rep.