

MITCHELL MUSTANGS



Mitchell PTO Grade Level Representatives

Thank you for taking on the role of Grade Level Representative! Please find below a brief description of your role, a list of dates for PTO events for this academic year, and contact information for our PTO board members.

As a PTO Grade Rep. your role is to help build a stronger Mitchell community through communication. Each Grade Rep is asked to facilitate communication between the PTO and teachers/families in your grade level. Duties include: checking in with grade teachers to let them know we are here if they have any PTO questions/requests, reaching out to grade level families with the goal of building a personal connection (letting them know about events and volunteer opportunities, and listening to any questions, concerns, and feedback they may have and reporting back to the PTO President with any items with which they may assist.

All Grade Level Reps report the Board President. If you have any questions, concerns, or need assistance in answering questions, requests, or concerns brought to you by teachers or families please reach out as soon as possible via email at president@mitchellptoanbnarbor.org or by phone/text (see contact information below).

You'll receive a contact sheet for teachers as well as a contact sheet for PTO Board members in your packet. Thanks Again for taking on this role!