

MITCHELL PTO TREASURER'S REPORT, FISCAL YEAR 8/1/22-7/30/23

YTD GENERATED 3/15/2023

INCOME

Donations	Budgeted	Actual YTD	(UNDER)/ OVER
Amazon Smile	\$ -	\$ 132.61	\$ -
Direct Donations	\$ -	\$ 9,753.75	
Kroger		\$ 182.53	
Busch's		\$ -	
Donation-Book Fair		\$ 97.52	
Donation-Winter Giving		\$ 1,300.00	
Donation-Field Trip		\$ 5,000.00	
Anonymous Donor-Recess Equipment	\$ 5,357.14		
SUBTOTAL	\$	16,466.41	\$ -
No Cost Income			
Spirit Wear	\$ 600.00	\$ (76.99)	(\$676.99)
Box Tops	\$ 600.00	\$ 107.10	(\$492.90)
PTO Thrift Raffle	\$ 250.00	\$ -	(\$250.00)
PTO Thrift SYS	\$ 750.00	\$ -	(\$750.00)
PTO Thrift advertising	\$ 1,000.00	\$ 4,767.13	\$3,767.13
Restaurant Nights	\$ 400.00	\$ -	(\$400.00)
Whole Kids Foundation (Garden Grant)	\$ 3,000.00	\$ -	(\$3,000.00)
Book Fair	\$ 1,500.00	\$ 1,472.75	(\$27.25)
SUBTOTAL	\$ 8,100.00	\$ 6,269.99	(\$1,830.01)

FUNDRAISERS/EVENTS: GOALS VS. EXPENSE

	BDGT		ACTUAL EXPENSE	ACTUAL INCOME	(UNDER)/ OVER
	INCOME GOAL	EXPENSE			
Movie Nights	\$ 1,000.00	\$ 400.00	\$ (566.17)	\$ 1,193.00	\$26.83
Fun Run	\$ 6,000.00	\$ 500.00	\$ (210.25)	\$ 8,566.00	\$2,855.75
Fall Fest	\$ 1,100.00	\$ 600.00	\$ (543.61)	\$ 1,093.00	\$49.39
Ice Cream Social Food Games	\$ 2,750.00	\$ 1,808.79	\$ -	\$ -	(\$941.21)
Ice Cream Social Auction	\$ 250.00	\$ 250.00	\$ -	\$ -	\$0.00
Welcome Back Popsicles	\$ -	\$ 150.00	\$ (111.42)	\$ -	\$38.58
5th Grade Graduation	\$ -	\$ 100.00	\$ -	\$ -	\$100.00
Talent Show	\$ -	\$ 300.00	\$ -	\$ -	\$300.00
Talent Show Food Sales	\$ 400.00	\$ 225.00	\$ -	\$ -	(\$175.00)
International Night	\$ -	\$ 1,500.00	\$ -	\$ -	\$1,500.00
Science Olympiad	\$ -	\$ 800.00	\$ -	\$ -	\$800.00
Spelling Bee	\$ -	\$ 200.00	\$ -	\$ -	\$200.00
PLTW Robotic Competition	\$ -	\$ 250.00	\$ -	\$ -	\$250.00
Other Fundraisers	\$ -	\$ -	\$ (3,948.45)	\$ 13,151.54	\$9,203.09
SUBTOTAL	\$ 11,500.00	\$ 7,083.79	\$ (5,379.90)	\$ 24,003.54	\$12,503.54

	BUDGETED	ACTUAL	(UNDER)/
TOTAL INCOME	\$ 19,600.00	\$ 46,739.94	\$ 27,139.94
TOTAL EXPENSES	\$ 28,448.79	\$ 17,185.36	\$ (11,263.43)
INCOME LESS EXPENSES	\$ (8,848.79)	\$ 29,554.58	\$ 38,403.37

Bank Balance as of 8/1/22	\$ 45,009.88
Total YTD Expenditures	\$ (17,185.36)
LY Expenditures Paid This FY	\$ (10,786.19)
Total YTD Income	\$ 46,739.94
LY Income Received This FY	\$ 7,707.55
Pending Transactions	\$ 491.23
Petty Cash On Hand	\$ (100.00)
Bank Balance as of 3/15/2023	\$ 71,877.05

EXPENSES

Operational Expenses	Budgeted	Actual YTD	(UNDER)/ OVER
Bank Fees	\$ 50.00	\$ 114.00	\$ 64.00
Insurance	\$ 300.00	\$ -	\$ (300.00)
Meetings (supplies, food)	\$ 450.00	\$ -	\$ (450.00)
Office Supplies & Operating Exp.	\$ 500.00	\$ 292.13	\$ (207.87)
Martha's Closet	\$ 225.00	\$ 41.23	\$ (183.77)
PTOC Dues	\$ 50.00	\$ -	\$ (50.00)
Movie Licensing	\$ 20.00	\$ -	\$ (20.00)
Website Registration	\$ 120.00	\$ 175.65	\$ 55.65
Tax Filing - State of MI	\$ -	\$ -	\$ -
MISC	\$ 350.00	\$ 61.99	\$ (288.01)
SUBTOTAL	\$ 2,065.00	\$ 685.00	\$ (1,380.00)
Field Trips			
Young 5s & Kindergarten	\$ 1,000.00	\$ 754.00	\$ (246.00)
1st grade	\$ 1,000.00	\$ 296.00	\$ (704.00)
2nd grade	\$ 1,000.00	\$ -	\$ (1,000.00)
3rd grade	\$ 1,000.00	\$ 828.50	\$ (171.50)
4th grade	\$ 1,000.00	\$ -	\$ (1,000.00)
5th grade	\$ 1,000.00	\$ 250.00	\$ (750.00)
5th grade Camp	\$ 1,200.00	\$ 1,200.00	\$ -
SUBTOTAL	\$ 7,200.00	\$ 3,328.50	\$ (3,871.50)
Teacher Grants			
Pre-School & Young 5s	\$ 450.00	\$ 450.00	\$ -
Kindergarten	\$ 450.00	\$ 300.00	\$ (150.00)
1st grade	\$ 600.00	\$ 87.18	\$ (512.82)
2nd grade	\$ 600.00	\$ 300.00	\$ (300.00)
3rd grade	\$ 450.00	\$ 150.00	\$ (300.00)
4th grade	\$ 600.00	\$ 211.90	\$ (388.10)
5th grade	\$ 450.00	\$ 120.00	\$ (330.00)
5th grade Planners	\$ 300.00	\$ -	\$ (300.00)
Specials (Art, PE, Music, Spanish, Library)	\$ 750.00	\$ 156.80	\$ (593.20)
Other - Teacher/Staff	\$ 2,850.00	\$ 540.96	\$ (2,309.04)
SUBTOTAL	\$ 7,500.00	\$ 2,316.84	\$ (5,183.16)
Teacher Appreciation			
Curriculum Night	\$ 50.00	\$ -	\$ (50.00)
Holiday	\$ 250.00	\$ -	\$ (250.00)
Spring	\$ 1,300.00	\$ -	\$ (1,300.00)
SUBTOTAL	\$ 1,600.00	\$ -	\$ (1,600.00)
Other Expenses			
Recess Equipment (Anon Donor)	\$ 5,357.14	\$ 4,175.12	\$ (1,182.02)
Winter Giving (Anon Donor)	\$ 1,300.00	\$ 1,300.00	\$ -
Garden Grant	\$ 3,000.00	\$ -	\$ (3,000.00)
SUBTOTAL	\$ 9,657.14	\$ 5,475.12	\$ (4,182.02)

- We need to look into Spirit Wear and prices for next round. I tried to do some reconciling but was unclear on a few things. Seems we should have around a \$200 income. We also undercharged on several items.
- Teachers are using their grants! Which is great.

March 2023 Treasurer Report and Ledger



MAIN PTO ACCOUNT	
AS OF 2/28/2023	
Beginning balance	\$ 75,246.78
Deposits & Additions	\$ 650.00
Checks posted & ATM	(\$3,668.77)
Ending Balance	\$ 72,228.01

DETAIL			
DATE	DESCRIPTION	CATEGORY	AMOUNT
			Beginning balance \$75,246.78
3/3/23	AA PTO Thrift Payout	PTO Thrift	\$650.00
3/2/2023	ck2169: Barbara Sartorius	Teacher Grant	(\$150.00)
3/3/2023	ck2171: Shawanibin	Teacher Grant	(\$150.00)
3/6/2023	ck2168: Scholastic	Feb Bookfair	(\$3,077.26)
3/10/2023	CK2170: James Podojil	Teacher Grant	(\$150.00)
3/13/2023	ck2166: Ally Samborn	Movie Night DVD & Décor	(\$141.51)
3/13/2023	ck2172: Michigan Firehouse I	5th Grade Field Trip	(\$250.00)
3/13/2023	ck2173: Catie Smoot	Teacher Grant	(\$90.96)
3/15/2023	Business Online Services	Bank Fee	(\$10.00)
Ending Balance			\$ 71,877.05

OUTSTANDING TRANSACTIONS:			
2/8/2023	ck2162: Heather Finnie	Martha's Closet reimbursement	\$41.23
3/15/2023	ck2174: Carrie Nelson	Teacher Grant	\$150.00
3/16/2023	ck2175: Courtney Smith	Teacher Grant	150
3/17/2023	ck2176: Jennifer Ramey	Teacher Grant	150
Total			\$491.23

CAMP ACCOUNT (separate account)	
Beginning balance	\$10,923.04
Deposit	
Preliminary Balance \$10,923.04	

OUTSTANDING TRANSACTIONS:	
Total	\$0.00
Remaining Balance \$10,923.04	

ANNUAL CAMP COSTS	
2022/23 ACTUAL Total	Actual total \$ 9,456.50
	Scholarships \$ (1,400.00)
	Deposit Paid November \$ (4,353.00)
	Net Invoice \$ 3,703.50
	PAID IN DECEMBER FINAL PAYMENT \$ (3,703.50)
	REMAINING DUE \$ -

Camp Account Balance	\$10,923.04
Projected Fundraising \$\$ for 2022/23?	OVER \$10,923.04

* Chaperone support is paid out of PTO account \$ 1,200 (budgeted)

CAMP STORER FALL 2023/24 PROJECTION	
Estimated Cost	8,056.50
ENDING BALANCE BANK ACCT	\$10,923.04
PTO 2023/24 contribution (budget)	1,200.00
ICS Silent Auction	2,250.00
COVERED	(6,316.54)
(Fundraisings &/or Parent donations)	

February 2023 Treasurer Report and Ledger



MAIN PTO ACCOUNT	
AS OF 2/28/2023	
Beginning balance	\$ 68,922.79
Deposits & Additions	\$ 11,824.23
Checks posted & ATM	(\$1,410.79)
Ending Balance	\$ 79,336.23

DETAIL			
Beginning balance	\$68,922.79		
DATE	DESCRIPTION	CATEGORY	AMOUNT
2/9/2023	Bright Funds Check	KLA Donation	\$755.00
2/10/23	AmazonSmile	Donation	\$48.17
2/13/23	Cash Deposit	Bookfair 2/10 and Movie Night	\$1,922.00
2/13/23	Cash Deposit	Bookfair 2/13	\$515.00
2/13/23	Square Deposit	Movie Night	\$250.24
2/16/23	Deposit	Bookfair & Other events	\$2,203.55
2/28/23	Cash Deposit	Bookfair	\$477.00
2/28/23	Check Deposit	KLA & Kroger	\$423.27
2/28/23	Deposit	Toyota Donation	\$5,230.00

DATE	DESCRIPTION	CATEGORY	AMOUNT
2/2/2023	FedEx	Movie Night: yard sign	(\$31.79)
2/2/2023	CK2155: Mitchell Elementary	Winter Donor Funds to Office	(\$1,300.00)
2/6/2023	Amazon	Movie Night: Photo Backdrop	(\$16.95)
2/6/2023	Amazon	Movie Night: Photo Props	(\$11.65)
2/6/2023	Sam'sClub	Movie Night: Concessions	(\$50.40)
2/6/2023	CK2160: Mitchell Elementary	Field Trip Transport (2022)	(\$2,696.22)
2/8/2023	Sam's Club	Movie Night: Concessions	(\$74.66)
2/8/2023	Target	Square Reader	(\$49.99)
2/9/2023	Withdrawal	CashDrawers (BookFair) & Tax "Float"	(\$300.00)
2/9/2023	Withdrawal	BookFair Tax "Float"	(\$30.00)
2/9/2023	Kroger	Movie Night: Concessions	(\$19.80)
2/10/2023	ck2161: Kelli Tupper	2023 Teacher Grant	(\$150.00)
2/10/2023	ck2163: Christy Yee	2023 Teacher Grant	(\$150.00)
2/15/2023	Business Online Services	Bank Fee	(\$10.00)
2/15/2023	ck2137: Heather McIsaac	Last year teacher grant	(\$150.00)
2/21/2023	ck2164: Nicole Zilio	2023 Teacher Grant	(\$150.00)
2/22/2023	ck2165: Jenny Hawes	Movie Night Pizza	(\$209.65)
2/28/2023	ck2167: Emily Delong	Teacher Grant	(\$87.18)
2/28/2023	Hostgator	Website	(\$11.95)
Ending Balance			\$ 75,246.78

OUTSTANDING TRANSACTIONS:	
Total	
\$0.00	

CAMP ACCOUNT (separate account)	
Beginning balance	\$10,923.04
Deposit	
Preliminary Balance	
\$10,923.04	

OUTSTANDING TRANSACTIONS:	
Total	
\$0.00	
Remaining Balance	
\$10,923.04	

ANNUAL CAMP COSTS	
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	REMAINING DUE \$ -
Camp Account Balance	\$10,923.04
Projected Fundraising \$\$ for 2022/23?	OVER \$10,923.04
* Chaperone support is paid out of PTO account	\$ 1,200 (budgeted)

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<i>(Fundraisings &/or Parent donations)</i>	